



భారతీయ ఇంజనీరింగ్
ఆర్ట్స్ అండ్ టెక్నాలజీ హైదరాబాద్
IIT Hyderabad

భారతీయ ఇంజనీరింగ్ అండ్ టెక్నాలజీ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad
Green Office

No. 2 /NIQ/IITH/GO/2024-25

Date: 10/06/2024

NOTICE INVITING QUOTATIONS.

NAME OF WORK: "Hiring of Tractor of 20 to 35 HP with a Trailer of 100 Cu Ft capacity for miscellaneous Horticulture works, as & when required by Green office on daily basis at IITH Kandi campus"- Reg

Sir,
The Faculty in Charge, Green Office, Indian Institute of Technology Hyderabad, Govt. of India, invites quotations for "Hiring of Tractor of 20 to 35 HP with a Trailer of 100 Cu Ft capacity" from the reputed local suppliers(working in IITH).

Estimated Cost	:	Rs.96,000.00
EMD	:	NIL
Time for Completion of Work	:	120 Days
Last Date of Receipt of Quotations	:	On: 14-06-2024 at 16.00 Hrs
Date of Opening of Quotations	:	On : 14-06-2024 at 17.30 Hrs.
Validity of Quotations	:	30 Days

The quotation received after 16.00 Hrs. on 14/06/2024 will not be considered. The quotations so received will be opened on **same working day at 17.30 Hrs.**

Tenders in the prescribed form attached duly filled-in and signed by the Tenderers, should be submitted in a sealed cover superscripted there on with TENDER NO., DATE AND Name of Work "Providing and operating of Tractor of 20 to 35 HP with a Trailer of 100 Cu Ft capacity for miscellaneous Horticulture works, as & when intimated by Green office on daily basis at IITH Kandi campus".

Terms & Conditions

1. No advance payment will be made but payment is assured within 30 days from the date of satisfactory receipt of supply and submission of your bill, subject to the condition that all the required formalities are accomplished before submission of bill.
2. Hours may be deleted / increased or decreased as per requirement, while placing the supply order.

3. The rates for respective usage hours of the Tractor of 20 to 35 HP with a Trailer of 100 Cu Ft capacity at respective site, should be quoted in enclosed format of Price Schedule on F.O.R. at respective work areas or sites as informed by the Officer in charge, Green Office, IIT Hyderabad.
4. This work of providing the tractor with trailer will valid for 120 **days** from the date of issue of the work- order. In case of unsatisfactory performance of the machine the Director, IIT Hyderabad may cancel the contract
5. Mandatory documents to be attached are:
 - i. Registration certificate.
 - ii. Copy of GST numbers.
 - iii. Copy of PAN card.

The above document must be enclosed with the quotation, failing which the quotation may not be considered.

6. Tenderers are advised to inspect the site and its surroundings and satisfy themselves before submitting their tender.
7. Income-Tax at the prescribed rate will be deducted from the bill of the executing agency/contractor.
8. The Competent Authority on behalf of the Director, IIT Hyderabad, does not bind himself to accept the lowest or any other tender and reserves right to reject any or all of the tenders received without assignment of any reason. All Tenders, in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
9. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be rejected.
10. Tender Documents are not transferable.
11. The Institute will not be responsible for any loss or damage in transit. Insurance if any required has to be done by the contractor at his own cost.
12. The agency to whom work has been awarded will be the principal employer for the labour force. This Institute will have no liability in this regard.
13. The operators, helpers & other mechanics engaged in connection to this work should strictly follow the discipline and decorum of the Institute and he will be liable for any loss or damage caused by them to the Institute property. The institute will not be held responsible for payment of any compensation to the laborers engaged by him for any sort of things.
14. Implements / materials required for the above work should be provided by the contractor. The firm has to make their own arrangements for accommodation/food for the laborers. Then contractor shall pay all compensations etc. including

accident compensations due to their laborers. The Institute will not be responsible for any claim by the laborers engaged by the firm.

15. At the time of execution of work, the following conditions will be followed
 - Log book should be maintained along with timing for hired machines and get signatures of the representative of the Green office every working day
 - The material collected shall be stacked at the site and measured before its disposal.
 - The photography will also be done during the execution of work.
 - The applicable driving license of the Vehicle / Construction T& P Driver should be produced to the institution during the days of working.
 - All the statutory documents for operating the said Heavy T& P / Vehicle including Insurance certificate must be in up to date condition on all working days. Contractor has to produce the all above when demanded by the officer in charge.
16. Arbitration in respect of all disputes between the agency and the Institute in connection with the works shall be referred to the sole Arbitrator to be appointed by the Institute. The decision of the sole Arbitrator so appointed shall be final and binding on both the parties. Only courts in Sangareddy District shall have jurisdiction over any suit arising out of this transaction.
17. Tendering firm will be required to indicate their valid Income Tax/PAN No., GST numbers, Bank details for releasing o payment through RTGS etc.,
18. Conditional offers are liable to be rejected summarily.
19. The Director, IIT Hyderabad reserves all rights to accept or reject any of the quotations without assigning any reasons thereof.
20. The tender document should be submitted intact with tenderer's signature and seal on every page and any pages should not be detached. Failing this, the firm would be disqualified on technical grounds.
21. Validity of bid must be for at least 90 days.
22. The rate must be quoted for hiring of charges including POL, Labour Charges and all applicable taxes etc., No extra charges will be borne by the Institute. Only GST Charges shall be paid on actual basis on submission of a duly signed stamp affixed & valid Tax Invoice.
23. The payment will not be made for the breakdown of Machine or any fault occurred in the Machine during the execution of the work. Only actual period of work executed at site will be considered for payment.

24 The quotations should be addressed to the Faculty-In Charge, Green Office, IIT Hyderabad in a sealed cover

**FIC (Green Office),
IIT Hyderabad,
Kandi 502284**

**Signature of the Contractor with date and
Seal**

PRICE BID

NAME OF WORK: "Hiring of Tractor of 20 to 35 HP with a Trailer of 100 Cu Ft capacity for miscellaneous Horticulture works, as & when required by Green office on daily basis at IITH Kandi campus" - Reg

NIQ No. : 2/NIQ/IITH/GO/2024-25

Date: /06/2024

SI No	Description	Unit	Quantity	Rate		Amount
				In Figures	In words	
1.0)	Hiring services of 20 to 35 HP with a Trailer of 100 Cu Ft capacity including Costs of operating, Fuel and other consumables, Wages of the Operator & helper, all other taxes other than GST etc complete for miscellaneous horticultural works as & when required.	Days	30 Days.			
					Sub-Total	
		Add SGST				
		Add CGST				
					Grand Total	

FIC (Green Office),
IIT Hyderabad
Kandi.502284

Name & Business address of bidder:

Seal & Signature of bidder (with date)